



POLICY 4

Meetings, Drills, and Events

1. Purpose

This policy establishes requirements and procedures for:

- Meetings of the Association;
- Training drills at the District and State levels;
- Participation standards for operational readiness;

All provisions shall be interpreted in accordance with the Association's Bylaws and governance structure.

2. Meetings

2.1 Annual Meeting

- The Association shall hold an **Annual General Business Meeting** each year, typically in April, unless otherwise determined by the Executive Board.
 - The meeting shall be conducted under the authority of the Executive Board and include:
 - Reports on operations and activities;
 - Financial reports;
 - Strategic or policy discussions;
 - Any other business properly brought before the meeting.
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2.2 Executive and Full Board Meetings

- The Executive Board and Full Board shall meet at intervals defined by the Bylaws (minimum quarterly recommended for Full Board).
 - Meetings may be conducted:
 - In person; or
 - By remote communication (virtual/electronic means), provided all participants can hear and communicate with each other simultaneously.
 - Participation by remote means shall constitute presence for quorum and voting purposes, consistent with Wisconsin nonprofit law.
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2.3 Special Meetings

- Special meetings of the Executive Board or Full Board may be called in accordance with the Bylaws.
 - Notice requirements shall follow the Bylaws or established policy.
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2.4 Attendance and Participation

- Active members may attend meetings of the Association unless otherwise restricted (e.g., executive session).
- Participation (voice and vote) is governed as follows:
 - Voting rights are limited to authorized Board members as defined in the Bylaws;
 - General members may participate in discussions when recognized by the presiding officer.



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- All meetings shall be conducted in accordance with the Association's adopted parliamentary authority (e.g., Robert's Rules of Order).
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2.5 Member Conduct

- Members shall conduct themselves in a professional and respectful manner during meetings.
 - Disruptive behavior may result in removal from the meeting at the discretion of the presiding officer.
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2.6 Suspension and Loss of Privileges

Members who are suspended or not in good standing:

- Shall not have voting rights;
 - Shall not hold or run for office;
 - May be restricted from participation in meetings as determined by leadership and consistent with the Bylaws.
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3. District Training and Drills

3.1 Scheduling

- District training and drills shall be scheduled by the District Director in coordination with the District Training Officer.
 - Notice of drills shall be provided at least **ten (10) days in advance**, including:
 - Date and time;
 - Location;
 - Required equipment or uniform.
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3.2 Minimum Requirements

- Each District shall conduct a minimum of **four (4) training drills annually** (quarterly).
 - Additional drills are encouraged to maintain operational readiness.
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3.3 Attendance Requirements

- Members must attend a minimum of **60% of District drills and events annually** to maintain active status, as defined in Policy 2.
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4. Statewide Training and Drills

4.1 State Drill Requirements

- The Association shall conduct **statewide training events** as directed by the State Training Officer and approved by the Executive Board.
 - A target of **at least one (1) to three (3) statewide drills or training events annually** is recommended, subject to operational needs and resources.
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4.2 Member Participation

- Active members are strongly encouraged—and may be required by directive—to attend at least one statewide training event per year.



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- Attendance may be used to:
 - Maintain certification or operational readiness;
 - Standardize procedures across districts;
 - Evaluate statewide capabilities.
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5. Events and Operational Readiness

5.1 Deployment Readiness

- All members must maintain training and readiness standards to participate in:
 - Line-of-duty death responses;
 - Ceremonial functions;
 - Public service events.
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5.2 Authority at Events

- Operational authority at events shall follow the chain of command established in Policy 1:
 - State Commander (or designee) for statewide events;
 - District Director (or designee) for district-level events.
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5.3 Professional Standards

All members participating in drills or events shall:

- Adhere to uniform and appearance standards;
 - Follow established ceremonial protocols;
 - Conduct themselves with professionalism and respect at all times.
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6. Supremacy of Bylaws

This policy is subordinate to the Constitution and Bylaws of the Association. In the event of any conflict, the Bylaws shall prevail.

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